

EXTERIOR MODIFICATION APPLICATION

The DRB reviews all exterior modifications to existing homes. These changes include, but are not limited to, the additions of patios, decks, walls, recreational equipment, and landscaping. Please refer to the Jerome Village Property Code for specific requirements for exterior modifications. See next page for a list of documents required for an application to be considered complete.

A completed application and all other required information can be uploaded to your MPOA account in your <u>Buildium Resident Portal</u>. If you do not yet have an MPOA account set up, please contact Jerome Village Property Management.

Below is a list of common modifications and the associated fees. If a project is not listed, please contact Jerome Village Property Management for the appropriate fee. The DRB reserves the right to charge additional fees for excessively complex submissions or submissions that require additional review by an architect or engineer.

Modification Level	Fee	Examples
Minor	\$50.00	Basketball hoop, trampoline, playset, exterior lighting, storm door,
		shutters, raised garden beds, radon mitigation system, and flagpole.
Intermediate	\$100.00	Landscaping (1-10 plants), retaining walls, rock mulch, house painting,
		and exterior generator.
Major	\$250.00	Landscaping (11+ plants), deck, patio, covered patios/decks, outdoor
		kitchen, permanent fire pits, garages, solar panels, hot tub, and egress
		window/window additions.
Other	\$400.00	Pool, pool house, outdoor fireplace, custom gazebos, home additions,
		sunrooms, and extensive landscaping.
Variance	\$150.00	If requesting a variance to the standards set forth in the JV Property Code,
		a variance application and fee must be submitted with this application.

Application fees can be paid through your Buildium Resident Portal by credit card or bank account. If paying by check, make checks payable to "Jerome Village MPOA". Checks can be mailed to 7920 Brock Road, Plain City, OH 43064. Applications will not be reviewed until the applicable fee has been received.

Kristine Jones Property & Community Center Manager 380.799.8468 kjones@columbushospitality.com Steve Tilley
Senior Property Manager
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^{*}Credit card payments subject to processing fees.



EXTERIOR MODIFICATION APPLICATION

Homeowner Name:	Check Number:
Homeowner Signature:	Date:
Address:	
	Lot Number:
Email:	Phone Number:
Contractor (If applicable):	
Expected Project Start Date:	Expected Project Completion Date:
	days. If a project is expected to exceed 180 days an extension must being Jerome Village Property Management.
1 1 1	v. In addition to the description, include all other application d, including any pictures that may be helpful.



EXTERIOR MODIFICATION APPLICATION CHECKLIST

The following information must be included for an application to be reviewed and considered *Additional information may be required*

GENERAL REQUIREMENTS

Exact placement with dimensions outlined on Plot Plan of proposed improvement.

Dimensions from requested improvement to rear, side, and/or front setbacks clearly labeled on Plot Plan.

Color photos of proposed improvement.

Specifications for all materials to include dimensions, color, brand/model information.

SUPPORTING DETAILS FOR COMMON PROJECTS

Landscaping: note some projects require landscape screening

Species of each plant.

Size of each plant at install (height is required for landscape screening).

Quantity of each plant.

Location of each plant clearly labeled on Plot Plan.

Identify treatment around landscaping (ex. directly planted, mulch bed(s), and type/color of mulch).

House Painting: be sure to reference Property Code for Color Diversity Standards

Color photos & names of paint color(s).

Label proposed colors with which portion of the house will be painted (ex. trim, door, shutters, etc.)

Outdoor Living Spaces: Patio, Deck, Outdoor Kitchen

Height, width, length of all vertical structures.

Renderings/drawings of design of proposed improvement.

Pool, Pool House, Home Additions, Sunrooms, Garages

Professional renderings drawn to scale with dimensions.

Pools: all pools require fencing around the perimeter of pool deck.

Solar Panels, Hot Tub, Exterior Generators

Color Photos & specification page that includes dimensions, material & color.

Location of all equipment/conduit labeled on Plot Plan.

Solar Panels: Overhead photo of home showing location of panels on rooftop.